**Mrs. Fitz’s Math Revision Policy**

If an assignment is worth a grade, it is worthy of being revised or redone. This extends the learning process and increases the likelihood of mastery. Students will be given a minimum of two weeks to revise or redo an assignment with my discretion. I also have the discretion to require a revision or redo if I deem the work not to be the students’ best effort. Redos on end of unit tests can be restricted if the student has received written or verbal feedback on multiple occasions. The specific policies for graded assignments are below.

* **Top 10s**- If a student wants to redo a Top 10 then the highlighted areas must be corrected and be turned in within two weeks after the original Top 10 was graded and returned to receive credit.

\*A parent signature is **NOT** required to redo a Top 10.

* **Quizzes/Tests**- If a student wants to redo a quiz or test they must complete the highlighted areas on the original assignment. The entire assessment must be redone. The retake will be a new version of the original assessment. Students must completely fill out a request to retest form within two weeks of receiving their graded assignment back. Students have to show proof of three activities they completed to improve their grade before they are permitted to retake the assessment. I may assign one or two of the activities and list them on the form for the student to complete. I may also require the student to meet with me during intervention before a retake is permitted depending on the level of misunderstanding.

\*A parent signature **IS** required to re-take a quiz or test.